

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

December 11, 2025

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Thursday December 11, 2025, by Chairman Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez - Chairman & Board Member
Nathan Hollis – Assistant Secretary & Board Member (excused)
Liz Garcia – Vice Chairman & Board Member
Fernando Herrera – Secretary & Board Member
Nancy Imhoff – Treasurer & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Ryan Berden – Field Supervisor
Amy Thibaut– District Attorney
Andy Higginbotham – District Accountant
Tommy Perry – District Engineer
Residents and guests

The meeting opened with prayer led by Judi Kennington-Korf followed by the Pledge of Allegiance.

Chairman Martinez opened the floor for electing 2025-26 Officers and appointing the Recording Secretary.

	2024-25
Chairman	Supervisor Martinez
Vice Chairman	Supervisor Garcia
Treasurer	Supervisor Imhoff
Secretary	Supervisor Herrera
Assistant Secretary	Supervisor Hollis
Recording Secretary	Maria "Lupe" Taylor

Upon motion duly made by Chairman Martinez seconded by Supervisor Imhoff, it was RESOLVED AND APPROVED the 2025-26 officers of the Board are: Chairman Martinez, Vice Chairman Garcia, Treasurer Imhoff, Secretary Herrera, Assistant Secretary and Recording Secretary Maria Taylor.

Chairman Martinez asked if there was any public comment there were none.

Consent Agenda:

- a. Verification of proper meeting notice
- b. Approval of meeting minutes September 24, 2025
- c. Approve Fund Balance Policy 2025-26
- d. Accept Actuarial Report for period ending September 30, 2025
- e. Approve revised Driveway Permit Application
- f. Approve revised General/Access Permit Application
- g. Approve revised Bank Fee Schedule

Upon motion duly made by Chairman Martinez seconded by Supervisor Imhoff, it was RESOLVED AND APPROVED the Consent Agenda was accepted as presented.

Chairman Martinez asked if there was and further comments.

General Manager's Report:

- a. Update on Castle Road Bid, Unit 8
- b. Board workshop, Identify Date & Topics
- c. FYI
 - I. Chapter 2023-121, required ethics training
 - II. Office closure December 24-26, 2025 and January 1-2, 2026

Ms. Kennington-Korf advised in coordination with the CDD, the Barron Water Control District staff made drainage improvements to the area surrounding East Castle Circle following a flooding issue. The work resulted in promising drainage improvements. So that a more comprehensive analysis could be made, on September 11, 2025, the District suspended work on the road improvement project for 90 days; the bidder agreed to the suspension. The General Manager asked the Board to cancel the Castle Circle bid as the work described in the original bid is not necessary at this time. A request was made to use the surplus funds from the Castle bid and apply them to the 2025-26 road paving project.

Upon motion duly made by Chairman Martinez seconded by Supervisor Imhoff, it was RESOLVED AND APPROVED the Bid for the elevation of Castle Circle is cancelled. The General Manager is provided authority to notify the bidder of the results

Upon motion duly made by Chairman Martinez seconded by Supervisor Herrera, it was RESOLVED AND APPROVED the 2025-26 road improvement bid will be prepared by the Field Supervisor, District Engineer and General Manager and awarded to the lowest qualified bidder by the General Manager the action of which will be ratified at the following Board meeting.

During the September 24th meeting, there was interest in having a Board workshop. To meet advertising requirements, the Board will set a date and identify topics to be discussed. As a reminder for newer Board members, decisions cannot be made during a workshop. Suggested dates will be sent to board members via email.

Chairman Martinez advised the workshop can be held on any day of the week.

Attorney Thibaut advised there does not have to be a quorum for the workshop and agreed it can be held on any day of the week.

Mr. Ervin asked if the workshop was going to be held at the District office or at a different place.

Chairman Martinez advised the workshop would be held at the District office.

Mr. Berth commented that workshops held by the county did not have board members attendance, it was presented by county staff

Ms. Kennington-Korf reminded the Board of the annual required ethics training and Form 1 requirements. Also, the office will be closed December 24-26, 2025, and January 1-2, 2026. Hendry County invited the District to participate in reviewing plans for Units 2 and 3 stormwater improvements project. The county advised the teams meeting will be monthly. A quote was received regarding the video teleconference for the board meetings, and the project will move forward.

General Counsel Report

Attorney Thibaut advised the modification to the licensing agreement for the sign in Banyan Village is ongoing and will update the board when complete.

Field Supervisor's Report

Field Supervisor Berden advised an updated field report was provided for the board's review.

Chairman Martinez asked if there was and further comments.

Mr. Berth commented the field supervisor's report would be helpful if posted on the website for residents.

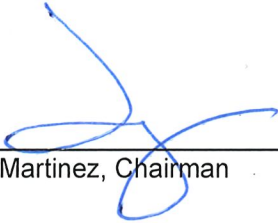
Mr. Cochran thanked the District for the No motorized vehicle signs that were put up, it has helped with the ATV activity.

Supervisor Herrera thanked the General Manager and staff for their great job and service to the District.

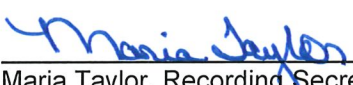
Other Business

There being no further business to come before the Board, the meeting was adjourned at 6:40 PM.

ATTEST:



Jason Martinez, Chairman



Maria Taylor, Recording Secretary

