

Project Manual

2025-26 Overlay Paving Project
Bid# 2026-001



Port LaBelle Community Development District
POB 1605 LaBelle, FL 33975-1605
3293 Dellwood Terrace LaBelle, FL 33935
863-675-5770

January 12, 2026

1.0 Request for Bid

2025-26 Overlay Paving Project
Bid# 2026-001

Bids will be received by the Port LaBelle Community Development District (District) by hand delivery or mail. Bid envelopes must be sealed and clearly marked: **"Sealed Bid for 2025-26 Overlay Paving Project, Bid # 2026-001"**. Bids will be accepted until 10AM on February 19, 2026 and shall be opened promptly thereafter. Bids received after 10AM (EST) will be unopened and returned to the bidder. To mail the sealed bid using the United States Postal Service, mail to: POB 1605, LaBelle, FL, 33975-1605 or hand deliver to: 3293 Dellwood Terrace, LaBelle, FL, 33935.

The work to be performed in the base bid consists of installing approximately 81,075 square yards (approximately 5.98 miles), 1½" thick) of SP- **9.5** asphalt and other associated work. There are two alternate bids.

All materials furnished and all work performed shall be in accordance with the plans, specifications, and contract documents pertaining thereto.

The District reserves the right to hold all bids for thirty (30) days and to reject any and all bids, with or without cause, to waive technical errors and informalities, or to accept the bid that in its judgment will be in the best interest of the District.

Port LaBelle Community Development District
Jason Martinez, Chairman

2.0 SCOPE OF WORK

The District wishes to perform repaving/overlay work within its jurisdiction within Port LaBelle, Florida. The work includes several streets described on page 11 entitled: "4.0 Bid Form" and is further described in Exhibit B.

The District wishes to select a Contractor to perform the aforementioned work. The selection process includes the District's analysis of the Contractor Bidder's (Contractor) response to the District's Request for Bid and the Contractor's qualifications.

The Contractor shall be responsible for preparing a detailed line-item bid which shall include securing the appropriate permits, if applicable. All work shall comply with the Glades County, Florida or the Hendry County, Florida building code(s), if applicable.

The Contractor shall be responsible for reviewing the site and being familiar with existing conditions prior to the optional pre-bid conference February 12, 2026 at 9A in the District Office, 3293 Dellwood Terrace, LaBelle, FL. The work shall be performed in conformity with the following:

1. The Contractor shall establish and secure the work area which shall be restricted to construction activities by authorized personnel only and shall provide for the safe and ongoing public use of those areas not so restricted. When necessary for the protection of the public's safety, Contractor shall secure and restrict exclusive construction access ways to the work area(s).
2. Sweep and remove all grass and other debris from the area to be asphalted.
3. Mill all contact areas sufficiently to allow for a smooth transition from old to new asphalt at butt joints.
4. Apply bituminous tack coat on existing pavement areas to be resurfaced.
5. Install a minimum of 1½" compacted type SP- 9.5 asphalt over the entire repair area.
6. Maintenance of traffic plans must follow the current FDOT Standard Plans for Road Construction 600 series. Any independent plan or revision must be approved by the District and signed and sealed by a Florida Professional Engineer.
7. Mill a 2' (foot) strip at each drive way for a transition of 0.5 inches or less.
8. Speed limit of 35MPH on all streets covered by this document.
9. Contractor shall provide a commercial dumpster of suitable size and coordinate its location with the Field Supervisor, if applicable.

3.0 INSTRUCTIONS TO BIDDERS

Your Bid will not be valid unless sealed in an envelope marked **“Sealed Bid for 2025-26 Overlay Paving Project, Bid # 2026-001”** and sent to:

Mail To: Port LaBelle Community Development District
POB 1605
LaBelle, FL 33975-1605

Deliver To: 3293 Dellwood Terrace
LaBelle, FL 33935

PREPARATION OF BIDS

1. The enclosed Bid Form is to be used in submitting a bid. Note, the quantities reflected in the Bid Form are estimates for bidding purposes. The final quantities shall be field measured and verified with the District Field Supervisor for final payment.
2. All information required by the Bid Form shall be furnished. The Bidder shall print or type their name(s) and manually sign the schedule and each continuation sheet on which an entry is made.
3. Unit price shall be shown, and where there is an error in extension of price, the unit price shall prevail.
4. Alternate Bids will not be considered unless authorized by the specifications or the District General Manager in advance and in writing.
5. Proposed delivery time must be shown as calendar days not working days.
6. Bidders will not charge Federal Taxes, nor State of Florida Sales, Excise and Use Taxes in Bid prices for Bidder's provision of goods or services to the District as the District is exempt from payment of such taxes.
7. Bidders shall examine the site, drawings, specifications, schedules, instructions and all other Bid documents.
8. Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment. No pleas of ignorance by Bidder of existing conditions which are unknown to Bidder due to Contractor's failure or omission to make necessary examinations and investigations, or Contractor's failure to fulfill, in every detail, the requirements of the contract documents, will be accepted as a basis for varying the requirements of the District or the compensation to the vendor.
9. Bidders must submit one complete original Bid and one complete copy of the original Bid.

EXCEPTIONS

Any exceptions, substitutions, deletions, or deviations from these specifications shall be explained in detail on a separate page entitled "EXCEPTIONS".

Bidders must show proof any exception is equal or superior to those specified.

REJECTIONS OF BIDS

1. The District may add or delete projects based on unit prices.
2. The District may reject a Bid if:
 - a. The Bidder mistakes or conceals any material fact in the Bid, or if
 - b. The Bid does not strictly conform to the law or requirements of the Bid, or if
 - c. The Bid is conditional, except that the Bidder may qualify the Bid for acceptance by the District on an "All or None" basis. The Bid must include all items upon which Bids are invited.
3. The District may reject any or all Bids whenever it is deemed in the best interest of the District to do so and may reject any part of a Bid. The District may also waive any minor informalities or irregularities in any Bid.

BID SECURITY, BOND, INDEMNITY, INSURANCE and E-VERIFY

1. The Bidder shall provide, with the Bid, a certified check or Surety Bond in the amount of five percent (5%) of the total amount of the Bid, as a guarantee that the Bidder, if awarded the contract will, within ten (10) days, enter into a contract with the District, in accordance with the accepted bid.
2. The Contractor must furnish a Payment, Performance, and Completion Bond in the amount of one hundred percent (100%) of the awarded contract price, such bond to conform with Section 255.05 of the Florida Statutes, which includes recording with the Hendry County Clerk of Courts together with the District's Notice of Commencement. Alternative methods of security may be accepted to ensure payment and performance. A potential Bidder should contact the District's General Manager regarding alternative security methods before bid submittal. Ten percent (10%) of all progress payments will be retained by the District and released to the Contractor after the final project acceptance by the District engineer.
3. The successful Contractor shall furnish a certificate of insurance for Comprehensive General Liability insurance to include completed operations and products liability, and Automobile Liability insurance, each with limits of no less than One Million Dollars (\$1,000,000.00) per occurrence. Additionally, Contractor shall at all times maintain and keep in force Worker's Compensation insurance with no less than the minimum limits of coverage required by law. The District must be named as additional insured on the general and automobile liability insurance policy(s). The District shall be named as a certificate holder on Contractor's Worker's Compensation insurance. The Contractor must provide valid certificates of insurance for each policy hereunder, which include acknowledgments that the District, as an additional insured or certificate holder as the case may be, shall be given thirty (30) days written notice prior to the cancellation or termination of said policy(s).
4. The contractor, subcontractor, consultant, or subconsultant shall indemnify, defend, save and hold harmless the District and all of its officers, agents or employees from all suits, actions, claims, demands, liability of any nature

whatsoever arising out of, because of or due to any negligent act or occurrence of omission or commission of the contractor, subcontractor, consultant or subconsultant, its officers, agents or employees.

5. Employment Eligibility Verification. The Contractor shall enroll in and use the U.S. Department of Homeland Security's E-Verify Employment Eligibility Verification System (<http://www.uscis.gov/portal/site/uscis>) to verify the employment eligibility of all new employees hired by the Contractor during the Contract term.
6. Subcontractor Employment Eligibility Verification. The Contractor shall include in any subcontracts for the performance of work or provision of services pursuant to the Contract the requirement that any subcontractor use the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Contract term.
7. Maintenance of E-Verify Records. The Contractor further agrees to maintain records of its participation and compliance with the provisions of the E-Verify program, including participation by its subcontractors as provided above, and to make such records available to the District or other authorized state or federal entity consistent with the terms of the Contractor's enrollment in the program. This includes maintaining a copy of proof of the Contractor's and subcontractors' enrollment in the E-Verify Program (which can be accessed from the "Edit Company Profile" link on the left navigation menu of the E-Verify employer's homepage).
8. E-Verify - Compliance with the terms of the Employment Eligibility Verification provision is made an express condition of the Contract and the District may treat a failure to comply as a material breach of the Contract. Inspector General/Participation. The Awarded Contractor agrees to comply with Florida Statutes §20.055(5).

GENERAL PROVISIONS

1. The contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The contract can only be amended by a written change order. The intent of the contract documents is to include all items necessary for the proper execution and completion of the work by the Contractor.
2. All goods and services provided and construction performed under these specifications shall be in compliance with the adopted building codes. The term "work" means the construction and services required by the contract documents, and includes all material, labor, equipment and services to be provided by the Contractor to fulfill the contract obligations.
3. All equipment necessary for the completion of the project shall be on the job in first class working condition BEFORE COMMENCING.
4. The successful Bidder will be a State and Hendry County Certified Contractor who shall furnish all necessary labor and signage for safety control on this project during the construction periods involved. Safety devices, barricades, warning signs, and

hazard flags, shall be in good condition and are to be provided BEFORE commencing any part of the operations and will be utilized until final completion of the project.

5. Time for completion of this project shall be on or before forty-five (45) calendar days from the later of the NOTICE TO PROCEED from the District or issuance of final permit (if applicable) from the District.
6. Upon award of the bid, the District will coordinate the release of the Notice to Proceed with the successful Bidder for up to 90 days.
7. The Contractor shall advise the District's Field Supervisor forty-eight (48) hours prior to commencing the project.
8. The Contractor shall obtain all permits (if applicable) for this project from the District.

Bid Protest Procedure.

Any Bidder that has submitted a formal bid to the District, and who is adversely affected by the decision with respect to the award of the formal bid, may file with the District office, (863) 675-5770, a written Protest no later than forty-eight (48) hours (excluding Saturdays, Sundays and Legal Holidays) from the date of the District's decision to award the bid.

The "Notice of Intent to File a Protest" document shall be in the form of a letter stating all grounds claimed for the Protest. Failure to duly file such written Protest shall constitute a waiver of all rights to seek any further remedies provided for under this Protest Procedure.

In the event of a Protest, the District has the right to retain the protestor's bid bond until all applicable legal appeal periods have expired.

The District shall have the right to offset against said bond to reimburse itself for all costs incurred as a result of said Protest.

ADDITIONAL CONDITIONS

1. The Contractor shall maintain a competent qualified superintendent on the job at all times who shall ensure that the work is performed in conformity with the contract documents and complies with applicable state and federal laws, and who shall be responsible for implementing and maintaining the necessary safety and security protocols to protect the general public and the District's property.
2. The Contractor shall furnish all material, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, water and sanitary facilities and all other facilities and incidentals necessary for the execution, and completion of the work.
3. The contract price constitutes the total compensation payable to Contractor for performing the work, which includes all labor, material, and administrative costs. The contract price may ONLY be changed by a WRITTEN CHANGE ORDER.
4. The Contractor shall maintain the proper safety procedures, at all times, to include the control of pedestrian and vehicular traffic.

ONE-YEAR WARRANTY

If after the approval of final payment and prior to the expiration of one year after the date of final completion or such longer period of time as may be prescribed by law or by the terms of any applicable special guarantee required by the contract documents, any work is found to be defective, Contractor shall promptly, without cost to District and in accordance with District's written instructions, correct such defective work.

PAYMENTS

1. All progress payments shall be subject to a 10% RETAINAGE. The final 10% of the contract price shall be withheld until the work has been completed, accepted, and all submittals made in accordance with the plans and specifications.
2. Upon completion of the contract and before final payment is made, the Contractor shall submit release of liens, satisfactory to the District's representative, certifying all payrolls, material bills, and other indebtedness incurred by the Contractor in connection with the construction of the project have been paid in full.
3. Payments will be made from invoices submitted to the District.
4. Invoices must be submitted for verification a minimum of five (5) working days prior to approval by the General Manager.

SPECIAL PROVISIONS

1. The Contractor shall be expected to commence construction within fifteen (15) working days from the later of the Notice to Proceed or issuance of final permit, and complete the project within thirty (30) calendar days of commencement.
2. The Contractor shall notify the Field Supervisor twenty-four (24) hours prior to covering up any utilities; otherwise, Contractor may be required to expose such work at Contractor's expense.

WITHDRAWAL OF BIDS

1. Bids may not be withdrawn after the time for the bid opening for a period of forty-five (45) days.
2. Bids may be withdrawn prior to the time set for the bid opening. Such request must be in writing.

DISQUALIFICATION OF PERSON CONVICTED OF PUBLIC ENTITY CRIME

As required by Section 287.133, Florida Statutes, the following statement is included in this invitation to bid and/or for proposals, and is made part of the contract entered into by the District and the successful Bidder in response hereto:

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a Contract to provide any goods or services to a public entity, may not submit a Bid on a Contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor or consultant under a contract with any public entity, may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."

ANTI-COLLUSION STATEMENT

Date: _____

Anti-collusion statement: The below signed Bidder has not divulged to, discussed, or compared their Bid with other Bidders and has not colluded with any other Bidder or parties to a Bid whatever.

NOTE: No premiums, rebates or gratuities are permitted either with, prior to, or after any delivery of materials. Any such violation will result in the removal from the Bid list(s).

Firm name: _____

By (printed/typed): _____

By (signature): _____

Title: _____

Address: _____

City, State, Zip: _____

Telephone # : _____ Fax #: _____

Email: _____

CONTRACTOR'S CERTIFICATION

Date: _____

This is to verify that _____ holds a valid occupational license in Glades County, Florida or Hendry County, Florida and has registered certificates of competency in the following category:

Federal Tax #: _____ Valid through: _____

State certified #: _____ Valid through: _____

State registered #: _____ Valid through: _____

Glades County #: _____ Valid through: _____

Hendry County #: _____ Valid through: _____

Authorized Signature

Date

Printed name and title

4. BID FORM

SEALED BID for 2025-26 Overlay Paving Project, Bid# 2026-001

Bid Item is the placement of 1.5" inches SP-9.5 Asphalt to include maintenance of traffic, street sweeping and removal of grass and debris, milling a transition to existing asphalt, milling at existing driveways, tact coat, permitting, material, labor, supervision and administration.

Alternate bids, in whole or in part, will be awarded in addition to the base bid at the owners discretion. Unit cost shall be the same as the base bid cost. Trip tickets with weights are required to be submitted daily to the District Field Supervisor.

BID PRICE per yard: \$ _____

	Road	Length	Width	Number of Homes	Unit	Square Yards
1	E. Somerset Drive	5,589'	24'	159	7	14,964
2	W. Somerset Drive	5,549'	24'	156	7	14,917
3	E. Carnation Drive	1,982'	24'	26	8	5,345
4	Primrose Blvd	8,951'	24'	254	9	23,989
5	Tide Circle	3,593'	20'	30	7	8,044
6	Oakleaf Circle	2,044'	20'	18	9	4,602
7	Jupiter Loop	1,994'	20'	12	102	4,491
8	Joy Court	728'	20'	10	6	1,648
9	Mesa Court	370'	20'	5	9	852
	Cowgirl Way					
10	Entrance to Frontier Circle	800'	24'	Ranchettes		2,223
Total miles:		5.98				81,075

Alternate List: A						
A1	Kumquat Circle	3,784'	20'	33	6	8,469
A2	Memory Circle	2,215'	20'	16	9	4,982
Total miles:		1.14				13,451

Alternate List: B						
B1	Spice Court	878'	20'	10	9	1,981
B2	Abel Court	292'	20'	3	8	679
B3	W. Castle Circle	1,497'	20'	5	8	3,387
B4	Lena Court	390'	20'	2	9	897
B5	Royal Circle	1,528'	20'	14	9	3,456
B6	Rolling Circle	372'	20'	4	9	887
B7	Sandy Circle	852'	20'	6	9	1,953
Total miles:		1.10				13,240

Firm name: _____

By (printed/typed): _____

By (signature): _____

Title: _____

Address: _____

City, State, Zip: _____

Telephone # : _____ Fax #: _____

Email: _____

Revision Changes:

1.

Map of base bid consists of six (6) pages. Roads are highlighted in pink/red.

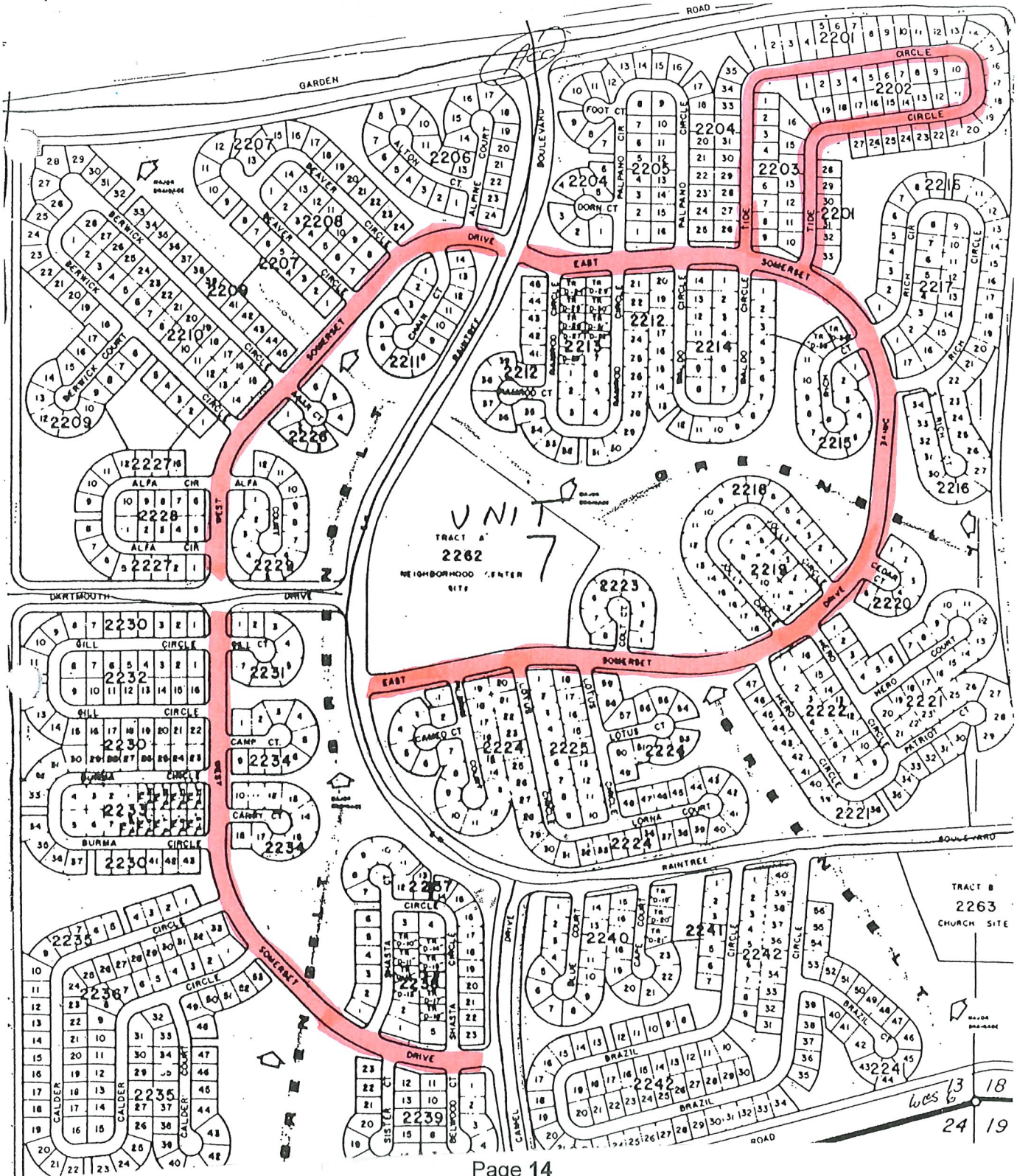
Exhibit B
Maps of Roads

Additional Comments in Response to Bidder's Questions:

1. Liquidated damages allocated for the #2026-001 Road Improvement Bid are \$250 per day.

EXHIBIT A

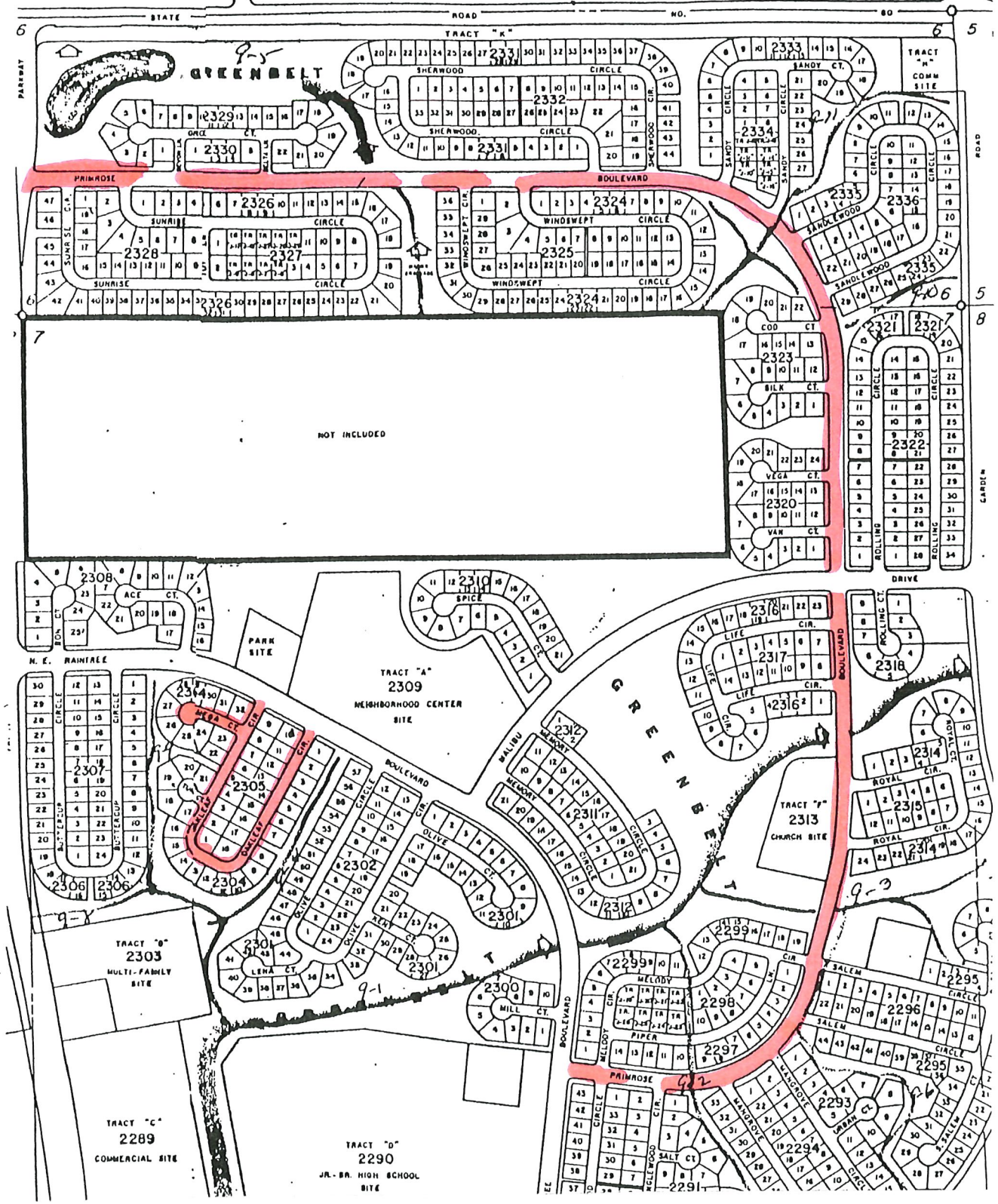
Map of base bid consists of six (6) pages. (Roads to be overlayed are highlighted in pink.)



Unit 8



UNIT 9



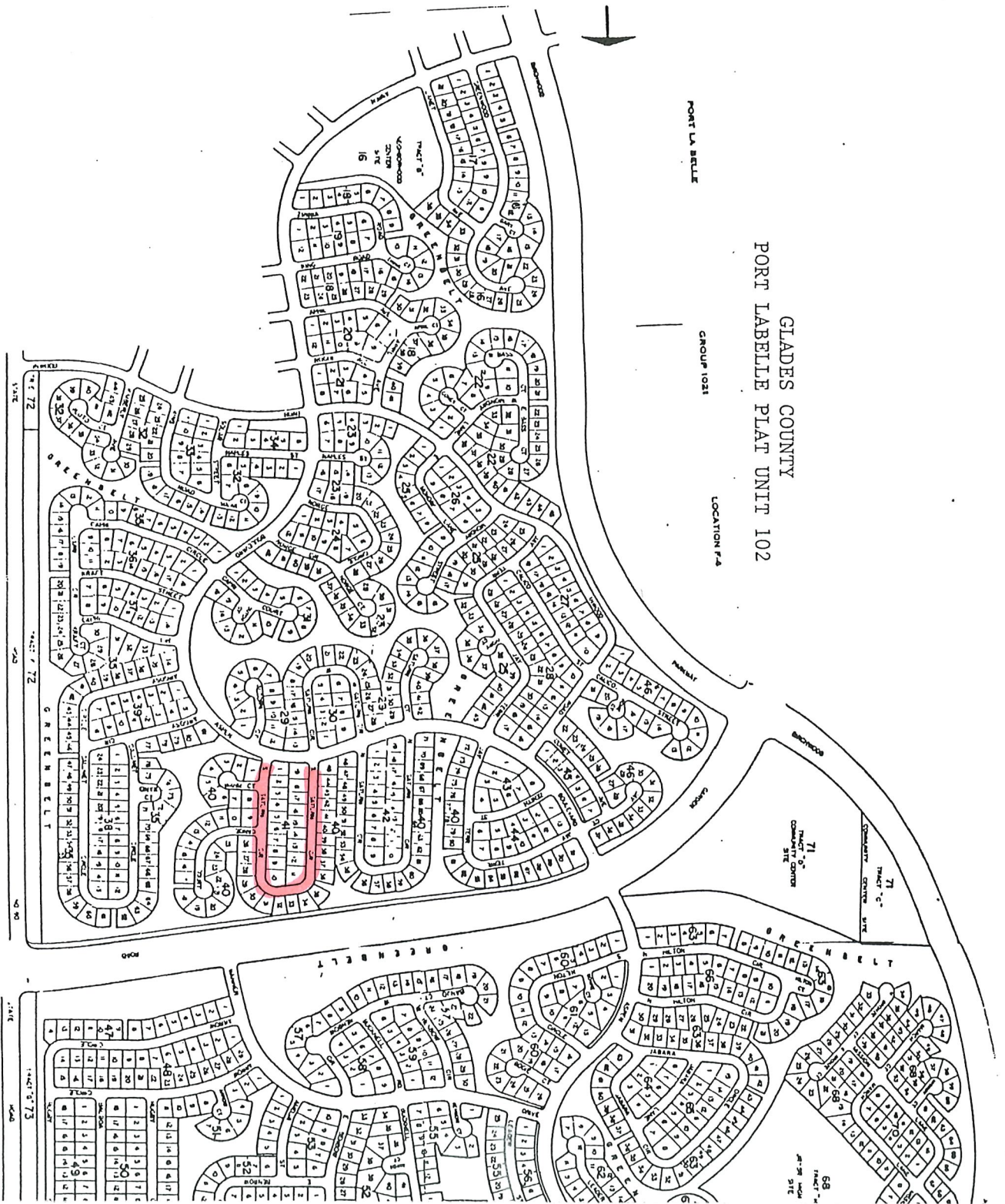
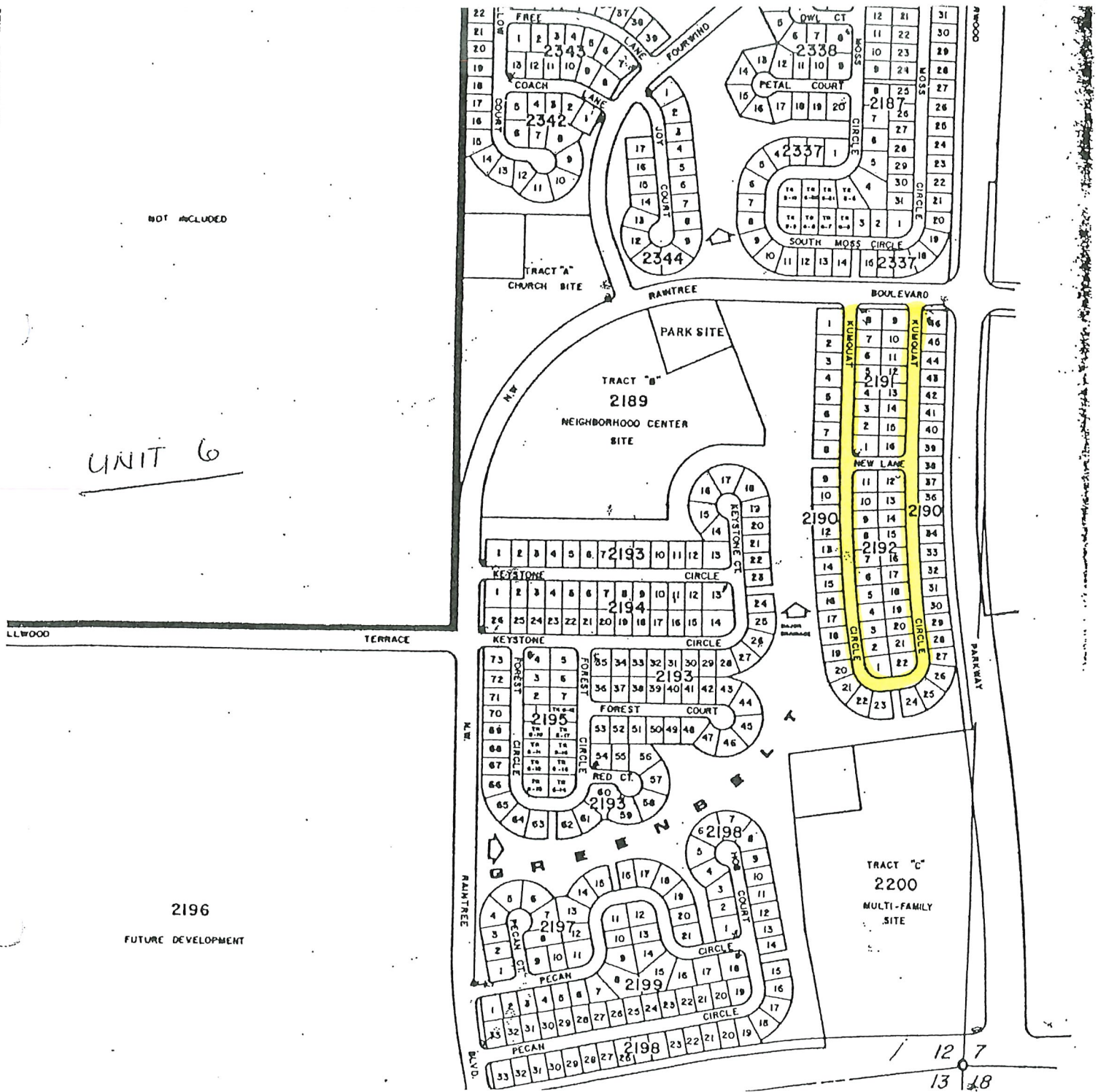
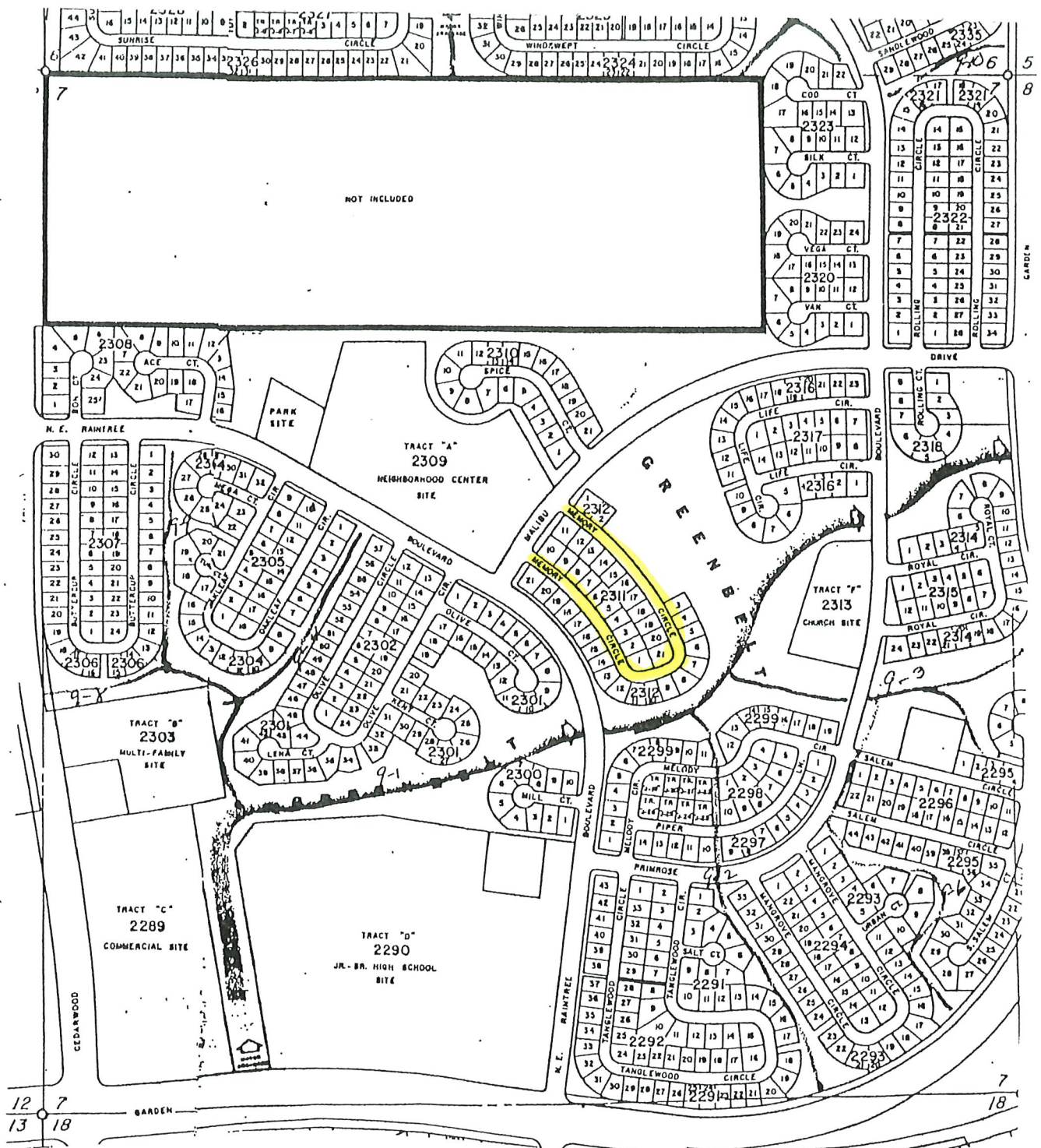


Exhibit B

Maps of Roads for Alternate A (roads to be overlayed are highlighted in yellow).



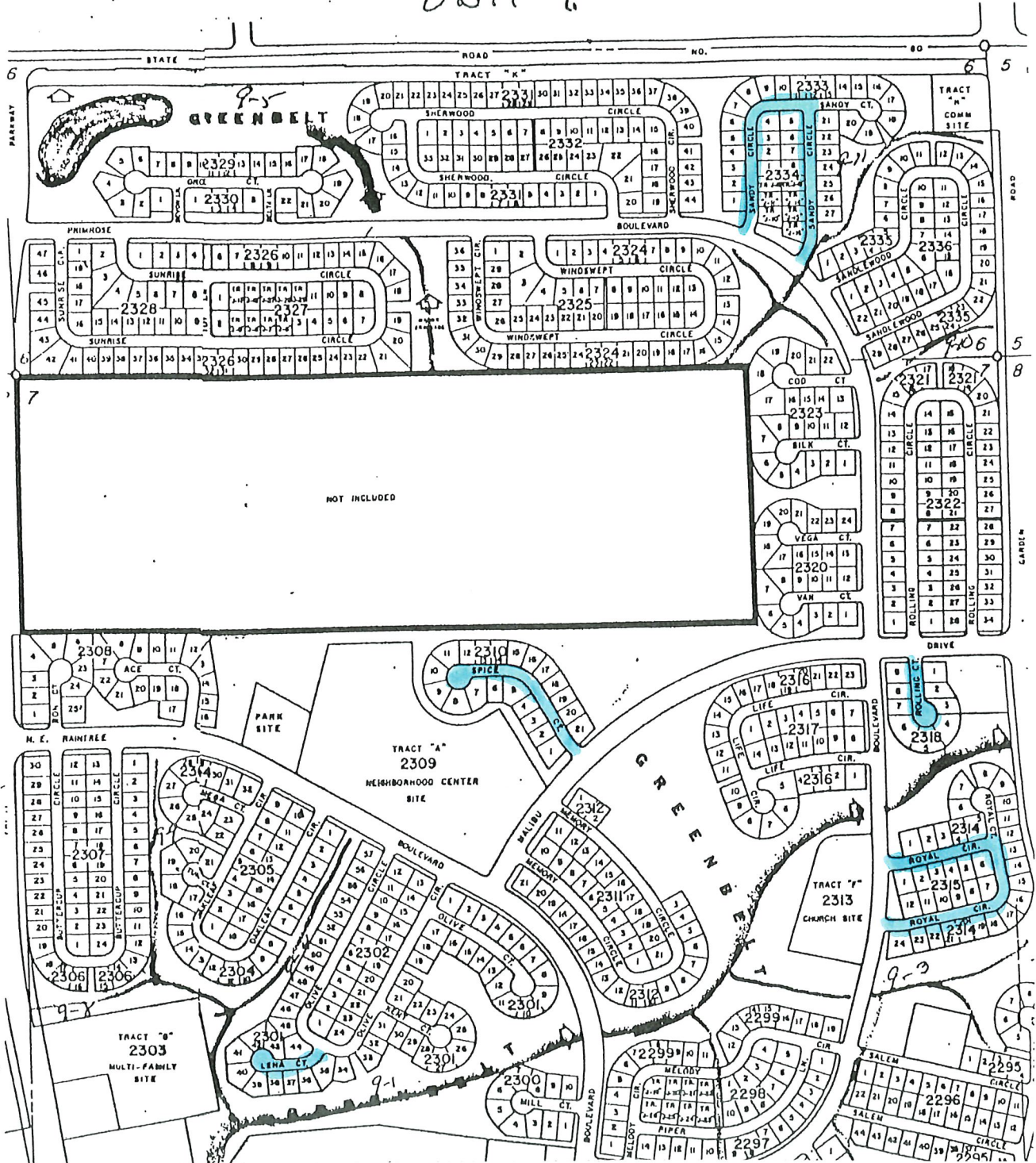


Unit 9.

Exhibit C

Maps of Roads for Alternate B (roads to be overlayed are highlighted in blue).

Unit 9



Unit 8

